

**Agenda for PSI Regulatory and Professional Policy Committee  
held on 16 February 2023 at 10am.**

**The meeting will be in hybrid format held at PSI House and on Microsoft Teams.**

**Colour code: Red—for decision; Green—for discussion; Blue—for information**

Agenda Notation: \* - document provided in advance; \*\* - will be presented in slide deck at meeting;  
\*\*\* - verbal update

Indicative time	Item and descriptor		Presenter
10.00	A	Apologies	Chair
10.02	B	Declaration of Interests (See appendix A below)	Chair
10.05	C	Approval of Meeting Agenda*	Chair
10.10	D	Approval of Minutes - 1 December 2022 meeting*	Chair
10.15	E	Approval of Committee Workplan 2023*	Chair
10.25	F	2023 Workforce Project – Assess emerging risks to the continued availability of a professional pharmacy workforce within community and hospital pharmacy	Grant Thornton
	F.1	Update on project progress – literature review, survey analysis and focus group meetings**	
11.40	G	Update to PSI Training Information for Vaccinations and Emergency Medicines in Response to NIAC changes on the Management of Anaphylaxis, following Vaccination*	P Corbett
11.50	H	Annual Reports 2022 – Schools of Pharmacy*	A Mellett
11.55	I	Quarterly update on IOP operations and developments*	A Mellett
12.00	J	Third Country Qualification Recognition Route	J Bryan
	J.1	Update on project progress - Operationalisation of Third Country Qualification Recognition Route*	
	J.2	Project Health Card update*	
	J.3	TCQR: Recommendations for approval to the adaptation period training placements criteria*	

12.20	K	<b>Approval of Mystery Shopper Exercise Report*</b>	É Crimmins
12.40	L	<b>Draft guidelines on delineation in RPBs***</b>	J Bryan
12.50	M	<b>Report on ongoing work on COVID-19 response**</b>	D Burns
13.00	N	<b>2023 Work Plan Projects – Project Health Card updates</b>	
	N.1	<b>Review the CPD Model for pharmacists*</b>	A Mellett
	N.2	<b>Develop a CPD model for pharmaceutical assistants*</b>	A Mellett
	N.3	<b>Community Pharmacy - Standards Based Regulatory Model*</b>	J Bryan
	N.4	<b>Advance Reform of the Pharmacy Act*</b>	O Carroll
	N.5	<b>Development of a Patient Experience Programme*</b>	O Carroll
	N.6	<b>Stakeholder Engagement with DoH and HSE on Sláintecare implementation and pharmacy integration*</b>	O Carroll
13.15	O	<p><b>Proposed meeting dates for remainder of 2023:</b></p> <ul style="list-style-type: none"> <li>• Thursday, 13 April</li> <li>• Thursday 8 June</li> <li>• Thursday 21 September</li> <li>• Thursday 30 November</li> </ul> <p><b>AOB close of meeting</b></p>	Chair

***We anticipate the meeting should end at approximately: 13.20pm***  
***Katherine Morrow, Chair of the Regulatory and Professional Policy Committee***

## APPENDIX A

### **Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests**

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.