

**Agenda for the PSI Regulatory and Professional Policy Committee
held on 11 June 2026 at 10:00am.**

The meeting will be **in person at PSI house with an online hybrid option via MS Teams.**
Colour code: **Red—for decision; Green—for discussion; Blue—for information**

Agenda Notation: * = document in advance; ** = presented in slide deck, *** = verbal update

Indicative time	Item and descriptor		Presenter
10.00	1	Apologies	Chair
10.01	2	Declaration of Interests (See appendix A below)	Chair
10.02	3	Agreement on the Meeting Agenda*	Chair
10.03	4	Approval of Minutes - 11 March 2026 Meeting	Chair
Objective 1: Regulate Pharmacists and Pharmacies to Deliver Essential and Expanded Pharmacy Services in the Healthcare System			
10.05	5	Implementation of Agreed Pharmacy Policy Changes with Department of Health	
	5.1	Electronic Record Keeping in Pharmacies-Public Consultation Report	Cora Nestor/ Padraig Corbett
	5.2	Revised Draft PSI Guidelines on Record Keeping in a Retail Pharmacy Business	Cora Nestor/ Padraig Corbett
	5.3	Implementation of Agreed Policy Changes with the Department of Health, including the Community Pharmacy Agreement – Project Health Card	Cora Nestor
10.25	6.1	Consideration of proposed Policy on the application of TCQR Stage 3 exam fees	Dan Burns
Regulatory activities			
	7	MPharm Programme Activities	
10.35	7.1	Consideration of conditions related to the accredited MPharm programmes provided by University of Galway, Atlantic Technological University (ATU) and South East Technological University (SETU)	Dan Burns

10.50	8	Irish Institute of Pharmacy (IIP) updates	
	8.1	Quarterly update on IIP Operations and Developments	Dan Burns
Objective 2: Evolve our Regulatory Approach to Drive Safe Patient Outcomes in the Delivery of Pharmacy Care			
11.00	9	Reform of the Pharmacy Act	
	9.1	Reform of the Pharmacy Act – Commencing Research on Regulation of Pharmacies	Cora Nestor
	9.2	Reform of the Pharmacy Act – Project Health Card	Cora Nestor
Project Health Card updates			
11.15	10	2026 Work Plan Projects – Project Health Card updates	
	10.1	Future of the Pharmacy Workforce Healthcard – Implementation of Recommendations from the WIR*	Dan Burns
	10.2	Embed person-centred approach across PSI’s regulatory processes, commencing with reform of FTP processes to support enhanced communication, transparency, and efficiencies in our processes*	Aoife Mellett/Des Butler
	10.3	Practice a more risk based approach to regulation	Damhnait Gaughan
	10.4	Implement Taskforce Recommendations on the Expansion of Pharmacy Practice*	Cora Nestor
	10.5	Regulatory response to Digital Health*	Cora Nestor
	10.6	Update on Patient and Public Involvement in our Work*	Cora Nestor
		AOB - Close of meeting -	Chair

We anticipate the meeting should end at approximately: 11.30am

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.