



Agenda

PSI Audit & Risk Committee
 Wednesday, 26 November 2025, 12:15 pm
 Location: Online, MS Teams

Colour code: **Red**—for decision; **Green**—for discussion; **Blue**—for information

12.15	1.	Closed Session of the Committee	Chair
12.25	2.	Closed Session of the Committee with representatives from Crowley's DFK.	Chair
12.45	3.	Apologies	Chair
12.47	4.	Declaration of Interests (See Appendix A)	Chair
12.48	5.	Request for Approval of the Minutes of the Audit and Risk Committee Meeting held on 16 September 2025	Chair
12.50	6.	Strategic and Operational Update	Chair/Registrar
13.00	7.	Request for Approval of the Internal Auditor's Report on the High-Level Review of System of Internal Control 2025	Crowley's DFK
13.15	8.	Discussion and decision on areas for consideration in developing the internal audit plan for 2026	Crowley's DFK
13.25	9.	Q4 Cyber Security Report	N. Wall
13.35	10.	Review of the Q3 PSI Financial Management Accounts.	E. Cronin
13.45	11.	Service Plan and Budget 2026	J. Kissane/Finance Team
14.00	12.	TCQR – Update on Implementation Action Plan to operationalise the TCQR route.	J. Kissane & D. Burns
14.10	13.	Comfort Break	All
14.20	14.	Update on the Implementation of Internal Audit Recommendations.	D. Butler
14.30	15.	(a) Review of the PSI Corporate Risk Register. (b) Review of the Registration and Education Risk Registers	D. Butler D. Burns

14:45	16.	Approval of the PSI's Health and Safety Statement	G. Egan
14:50	17.	Report from PSI Internal Health and Safety Appointee on the management of any major incidents, near misses, and lessons learned, and acted upon.	G. Egan
14:55	18.	Report from the PSI Data Protection Officer on the management of any data breaches.	D. Butler
15:00	19.	Report from the PSI Freedom of Information Officer on the management of freedom of information requests received.	D. Butler
15:05	20.	Committee Dates for 2026 <ul style="list-style-type: none"> • Thursday 12 March • Thursday 4 June • Thursday 10 September • Wednesday 18 November 	
15:10	21.	Items for inclusion in the ARC report to Council, in addition to those for formal approval	Chair
15:15	22.	Any Other Business	Chair
15:20	23.	Closed session with Acting Head of Legal Affairs, Governance and Programme Delivery	D. Butler

The meeting should conclude at approximately 15:25

The date of the Committee's next meeting is subject to discussion at the meeting on 26 November 2025.

Ms. Geraldine Campbell, Chair, PSI Audit & Risk Committee.

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— "connected relative", in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

"meeting" means a meeting of the Council or of a committee of the Council;

"member" includes a member of a committee of the Council;

"specified matter" means—

(a) an arrangement to which the Council is a party or a proposed such arrangement, or

(b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

(a) shall at the meeting, disclose that fact and the extent of the interest,

(b) may not influence or seek to influence a decision to be made in relation to the matter,

(c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,

(d) may not vote on a decision relating to the matter, and

(e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member's course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.