

Agenda for Public Council Meeting No.155
08:30 am Thursday, June 26th, 2025
Location: In person at PSI House

Colour code: Red—for decision; Green—for discussion; Blue—for information

<u>Indicative Times</u>	<u>Item and Presenter</u>		
08.30 am		Preliminary Matter – Election of the President and Vice President of the PSI Council 2025-2026	Presiding Officer
09:00 am	A	Apologies	President
09:01 am	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
09:02 am	C	Request for approval from Council of the draft Minutes of Public Council meeting No.154.	President
09:04 am	D	Agreement on the Meeting Agenda.	President

E. Updates and Items from the Registrar			
09:05 am	E.1	Registrar's Report.	Registrar
09:20 am	E.2	Q2 update on implementation of Service Plan 2025	Registrar

F. Business Transformation Project Programme Board			
09:25 am	F.1	Report to Council from the Business Transformation Project Programme Board.	G. Power

G. Performance and Resources Committee			
9:35 am	G.1	Report to Council from the Performance & Resources Committee.	A. McGarry
9:40 am	G.2	Request for Approval from Council of the PSI's Corporate Procurement Plan 2025-2028	A. McGarry
9:50 am	G.3	Request for Approval from Council of Q1 PSI Management Accounts to 31 March 2025.	A. McGarry

H. Regulatory and Professional Policy Committee			
10:00 am	H.1	Report to Council from the Regulatory and Professional Policy Committee.	TBC
10:05 am	H.2	Request for Approval from Council of IIOP ePortfolio Review Policy.	TBC
10:10 am	H.3	Request for Approval from Council of Report Regarding Updates to Vaccination and Emergency Medicine Training Requirements for Pharmacists.	TBC
10:25 am	H.4	Request for approval from Council of; (a) Continued Recognition and Approval of MPharm Degree Programmes (RCSI, TCD, UCC). (b) Conditions: University of Galway Accreditation	TBC
11:00 am	H.5	Request for Approval from Council of draft Education & Training Required to Prescribe Medicinal Products in Accordance with the Common Conditions & the	TBC

		Continuation of Contraception Services Rules 2025, for public consultation.	
11.10 am	H.6	Request for Approval from Council to issue draft Guidance for the Common Conditions Service and Renewal of Contraception for public consultation.	TBC
11.20 am	H.7	Request for Approval from Council to issue draft Pharmaceutical Society of Ireland (Retail Pharmacy Businesses) (Registration) Rules 2025 for public consultation.	TBC
11.30 am	H.8	Request for Approval from Council to issue for public consultation draft Guidance on Pricing Transparency.	TBC
11.45 am	H.9	Request for Approval from Council of the draft Position Paper on Gaps in Hospital Pharmacy Regulation	TBC
12.00 pm	H.10	Exempt Medicinal Products and Review of PSI guidance	TBC
12:15 pm		Comfort Break	

I. Audit & Risk Committee			
12.25 pm	I.1	Report to Council from the Audit & Risk Committee.	G. Campbell

J. Special Purposes Committee			
12.35 pm	J.1	Report to Council from the Special Purposes Committee.	President
12:40 pm	J.2	Request for Approval from the Council of Appointments and Re-Appointments to the PSI's Disciplinary Committees, Advisory Committees, and BTP Programme Board.	President

K. Preliminary Proceedings Committee			
12:50 pm	K.1	Preliminary Proceedings Committee Annual Reports for 2023 and 2024.	H Bonar

Ms. Joanne Kissane

Registrar & Chief Officer

We anticipate the Council meeting will finish at approximately 1.10 pm

The Council is next scheduled to convene on Thursday, October 2, 2025.

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.