

PSI Council Public Meeting Minutes

Minutes of meeting number 152(i) of the Council of the Pharmaceutical Society of Ireland (PSI), as established under the Pharmacy Act 2007, the public session of which convened online 08.30 am on Friday, April 11th, 2025.

Agenda Item A - Attendees & Apologies

Name	Role	Present (Yes/No)
Ms. Katherine Morrow	President	Yes
Dr. Denis O' Driscoll	Vice-President	No
Dr. Cyril Sullivan	Council Member	Yes
Dr. Ann McGarry	Council Member	No
Dr. Paula Barry Walsh	Council Member	No
Mr. Peter Dennehy	Council Member	Yes
Prof. Laura Sahm	Council Member	Yes
Mr. Martin Sisk	Council Member	Yes
Mr. John Given	Council Member	No
Ms. Grainne Power	Council Member	Yes
Ms. Geraldine Crowley	Council Member	Yes
Ms. Geraldine Campbell	Council Member	Yes
Ms. Marie Louisa Power	Council Member	Yes
Mr. Sean Reilly	Council Member	Yes
Mr. Rory O'Donnell	Council Member	Yes
Ms. Joan Peppard	Council Member	Yes
Ms. Dorothy Donovan	Council Member	Yes
Mr. Martin Higgins	Council Member	Yes
Mr. Mark Jordan	Council Member	Yes
Ms. Emily Kelly	Council Member	Yes
Mr. Richard Hammond S.C.	Council Member	Yes

Members of PSI staff in attendance:

Ms. Joanne Kissane, Registrar & Chief Officer.

Mr. Éanna Ó Lochlainn, Corporate Governance & Planning Officer.

Ms. Damhnait Gaughan, Head of Community Pharmacy Assurance.

Mr. Dan Burns, Head of Strategic Policy, Research and Communication; Acting Head of Governance and Programme Delivery.

Colour code: *Red—for decision; Green—for discussion; Blue—for information*

Agenda Item B – Declaration of Interest by Members of Council

Issue

Declaration of interests by members of Council.

Information

The President drew Council members' attention to their obligations under paragraph 9 of Schedule 1 to the Pharmacy Act 2007, which deals with the necessary disclosure of interests by members of the Council.

Decision Approved and/or Action Requested by Council

No conflicts of interest were declared by any Council member

Agenda Item C – Request for approval to postpone approval of the draft Minutes of public Council meeting No.152.

Issue

Request for approval to postpone approval of the draft Minutes of public Council meeting No.152.

Information

None.

Decision Approved and/or Action Requested by Council

Decision Approved: Council approved the postponement of approval of the draft minutes of public Council meeting as convened on Thursday, March 27th 2025, on the proposal of Ms Louisa Power, seconded by Mr. Martin Higgins.

Agenda Item D – Agreement on the Meeting Agenda

Issue

No changes were proposed to the meeting agenda as circulated.

Information

None

Decision Approved and/or Action Requested by Council

None

[Agenda Item E - Request for approval by Council of the amended draft Pharmaceutical Society of Ireland \(Fees\) \(Amendment\) Rules 2025, to be submitted for Ministerial approval.](#)

Issue

Request for approval by Council of the amended draft Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2025, to be submitted for Ministerial approval.

Information

A copy of the amended draft proposed Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2025 was circulated to Council in advance of the meeting.

The Registrar informed Council that following public consultation, and approval by Council, the draft Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2025 had been submitted to the Department of Health on 23 January 2025 for Ministerial approval. Clarifications were sought on behalf of the Minister by Department officials, and the Executive provided the information sought. The Registrar subsequently met with the Minister and her officials. The Minister indicated that she would be in a position to consent to amended fee rules for TCQR in circumstances where such rules provided for a total potential fee of €4,500, to be levied incrementally as part of the new multi stage approach, plus a separate, standalone appeal fee of €300.00 in respect of Stage 2. This revised quantum had now been incorporated in the draft Pharmaceutical Society of Ireland (Fees) (Amendment) Rules before Council. The Registrar invited questions from Council.

Council complimented the Registrar and her team on the work they had done in getting the draft rules to this point. Council queried the potential cost to the PSI that might arise in the current year, given the original fee requested by the PSI had not been sanctioned by the Department. The Registrar provided the Council with an estimate of the costs which would be incurred by the PSI in the current year, contextualised on particular assumptions, were the draft Rules before Council to be approved. The Registrar confirmed that the Minister was aware of the financial position of the PSI and that this position was unsustainable for the PSI in the medium to long-term. The Registrar confirmed that the PSI would continue to provide the Council and the Department with data as to the operational costs of the TCQR route. The Department has outlined that it will further consider the TCQR fee rules as part of the PSI Core Funding Review in 2025.

Council noted that overall, engagement with the Department on the matter had been positive. Separately, the Core Funding Review to ensure PSI maintains a sustainable financial position and appropriate funding model to enable PSI to continue to carry out its statutory functions and deliver on its strategic and operational mandate to the requisite standard, which was now underway, would review the current funding structure for the organisation. This would inform a broader discussion with the Department regarding the PSI's own long-

term funding model, with a view to achieving a break-even financial position, as would be expected in the public sector.

Decision Approved and/or Action Requested by Council

Decision Approved: Council approved the amended draft Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2025, to be submitted for Ministerial approval, on the proposal of Mr. Martin Sisk, seconded by Mr. Peter Dennehy.

The Meeting concluded at 09:05 am.

President

Date