

PSI Council Public Meeting Minutes

Minutes of meeting number 152 of the Council of the Pharmaceutical Society of Ireland (PSI), as established under the Pharmacy Act 2007, the public session of which convened in person and online 08.30am on Thursday, March 27th, 2025.

Agenda Item A - Attendees & Apologies

Name	Role	Present (Yes/No)
Ms. Katherine Morrow	President	Yes
Dr. Denis O' Driscoll	Vice-President	Yes
Dr. Cyril Sullivan	Council Member	Yes (online)
Dr. Ann McGarry	Council Member	Yes
Dr. Paula Barry Walsh	Council Member	Yes
Mr. Peter Dennehy	Council Member	Yes
Prof. Laura Sahm	Council Member	Yes (online)
Mr. Martin Sisk	Council Member	Yes
Mr. John Given	Council Member	Yes
Ms. Grainne Power	Council Member	Yes
Ms. Geraldine Crowley	Council Member	No
Ms. Geraldine Campbell	Council Member	Yes
Ms. Marie Louisa Power	Council Member	Yes (online)
Mr. Sean Reilly	Council Member	Yes
Mr. Rory O'Donnell	Council Member	No
Ms. Joan Peppard	Council Member	Yes
Ms. Dorothy Donovan	Council Member	No
Mr. Martin Higgins	Council Member	No
Mr. Mark Jordan	Council Member	No
Ms. Emily Kelly	Council Member	Yes
Mr. Richard Hammond S.C.	Council Member	Yes

Members of PSI staff in attendance included:

Ms. Joanne Kissane, Registrar & Chief Officer.
Mr. Éanna Ó Lochlainn, Corporate Governance & Planning Officer.
Ms. Damhnait Gaughan, Head of Community Pharmacy Assurance.
Mr. Dan Burns, Head of Strategic Policy, Research and Communication; Acting Head of Governance and Programme Delivery.

Ms. Eileen Troy, Finance & Support Services Manager.

Dr. Cheryl Stokes, Head of Corporate Services.

Colour code: Red—for decision; Green—for discussion; Blue—for information

Agenda Item B – Declaration of Interest by Members of Council

Issue

Declaration of interests by members of Council.

Information

The President drew Council members' attention to their obligations under paragraph 9 of Schedule 1 to the Pharmacy Act 2007, which deals with the necessary disclosure of interests by members of the Council.

Decision Approved and/or Action Requested by Council

No conflicts of interest were declared by any Council member

Agenda Item C – Draft Minutes of Public Council Meeting No. 151

Issue

The Draft Minutes of Public Council Meetings No. 151 were tabled for approval by Council.

Information

None.

Decision Approved and/or Action Requested by Council

Decision Approved: Council approved the draft minutes of the public Council meeting of March 6th, 2025, on the proposal of Mr. Martin Sisk, seconded by Mr. Richard Hammond.

Agenda Item D – Agreement on the Meeting Agenda

Issue

No changes were proposed to the meeting agenda as circulated.

Information

None

Decision Approved and/or Action Requested by Council

None

Agenda Item E.1 Approval of the PSI 2024 Annual Report and Year End Financial Statements

Issue

(a) Presentation of the PSI 2024 Annual Report and Financial Statements and,

(b) Report to Council from the Audit and Risk Committee incorporating its recommendation regarding approval of the year-end 2024 Financial Statements, the External Audit Report, the Statement of Internal Control, the Report of the Audit and Risk Committee, and the Risk Report: Principal Risk & Uncertainties, as contained in the PSI 2024 Annual Report.

Information

A copy of the 2024 Annual Report and Financial Statements, and the Audit & Risk Report to Council, had been circulated in advance of the meeting.

The Registrar presented the Annual Report and Financial Statements to Council. She invited questions from Council. Council expressed its concern regarding the outstanding approval by Department of Public Expenditure, NDP Delivery and Reform on the funding arrangements with regard to the Pharmaceutical Society of Ireland Pre-Existing Superannuation Scheme 2016, which would enable the state to assume the liability of the retirement benefits. The Executive informed Council that pending approval of the funding arrangements, the PSI had been accounting for the scheme as a defined contribution scheme, as indicated in the financial statements, and holding the cumulative employees' and employers' contributions in short term investments and deposit accounts. The executive confirmed that current retirement benefits and lump sum payments due to members of the schemes are set against the cumulative retained employer and employee superannuation contributions. Council agreed that a formal letter, signed by the Audit & Risk Committee Chair and the President should now be sent to the Department of Health highlighting Council's considerable concern with regard to the delay in resolving the matter, which has been ongoing for over seven years.

Decision Approved and/or Action Requested by Council

The 2024 Annual Report and Financial Statements, and the Audit & Risk Report was noted by Council.

Agenda Item F.1 Request for approval from Council of the PSI 2024 Annual Report and year-end Financial Statements. Request for approval from Council of the Letter of Representation to the External Auditor, for signature on behalf of the PSI Council.

Issue

(a) Request for approval from Council of the PSI 2024 Annual Report incorporating the year-end Financial Statements.

(b) Request for approval from Council of the Letter of Representation to the External Auditor, for signature on behalf of the PSI Council.

Information

A copy of the PSI 2024 Annual Report incorporating the year-end Financial Statements and the Letter of Representation to the External Auditor had been circulated to Council in advance of the meeting.

Decision Approved and/or Action Requested by Council

Decision Approved: Council approved the PSI 2024 Annual Report incorporating the year-end Financial Statements on the proposal of Mr. Richard Hammond, seconded by Mr. John Given.

Decision Approved: Council approved the Letter of Representation to the External Auditor, for signature on behalf of the PSI Council, on the proposal of Mr. Martin Sisk, seconded by Ms. Joan Peppard.

Agenda Item G.1 Request for Approval of Appointments to the Preliminary Proceedings Committee.

Issue

Request for Approval of Appointments to the Preliminary Proceedings Committee.

Information

Following the completion of the terms of office of a number of members of the Preliminary Proceedings Committee (PPC), Council was informed that it would now be necessary to appoint new members to the Committee, from the Disciplinary Committees Panel to ensure that the PPC remained quorate.

Decision Approved and/or Action Requested by Council

Decision Approved: Council approved the appointment from the Disciplinary Committee Panel to the Preliminary Proceedings Committee for a term of 4 years of;

1. Mr. Ronan Sheridan MPSI, Pharmacist member

2. Ms. Mary Mockler MPSI, Pharmacist member
3. Ms. Ann Sheehan, Lay member
4. Mr. Tin Bejlo, Lay member

on the proposal of Mr. John Given, seconded by Dr. Paula Barry Walsh.

The Meeting concluded at 09:15 am.

President

Date