

PSI Council Public Meeting Minutes

Minutes of meeting number 149 of the Council of the Pharmaceutical Society of Ireland (PSI), as established under the Pharmacy Act 2007, the public session of which convened online at 9.30 am on Thursday, 16th January 2025.

Agenda Item A - Attendees & Apologies

Name	Role	Present (Yes/No)
Ms. Katherine Morrow	President	No
Dr. Denis O'Driscoll	Vice-President	Yes
Dr. Cyril Sullivan	Council Member	Yes
Dr. Ann McGarry	Council Member	Yes
Dr. Paula Barry Walsh	Council Member	Yes
Mr. Peter Dennehy	Council Member	Yes
Prof. Laura Sahm	Council Member	Yes
Mr. Martin Sisk	Council Member	Yes
Mr. John Given	Council Member	Yes
Ms. Grainne Power	Council Member	Yes
Ms. Geraldine Crowley	Council Member	Yes
Ms. Geraldine Campbell	Council Member	Yes
Ms. Marie Louisa Power	Council Member	Yes
Mr. Sean Reilly	Council Member	Yes
Mr. Rory O'Donnell	Council Member	No
Ms. Joan Peppard	Council Member	Yes
Ms. Dorothy Donovan	Council Member	Yes
Mr. Martin Higgins	Council Member	Yes
Mr. Mark Jordan	Council Member	Yes
Ms. Emily Kelly	Council Member	Yes
Mr. Richard Hammond S.C.	Council Member	Yes

Members of PSI staff in attendance included:

Ms. Joanne Kissane, Registrar & Chief Officer.
Mr. Éanna Ó Lochlainn, Corporate Governance & Planning Officer.
Ms. Damhnait Gaughan, Head of Community Pharmacy Assurance.
Ms. Louise Hamra, Pharmacy Practice Officer
Ms. Laura Irwin, Community Pharmacy Quality and Safety Manager

Colour code: Red—for decision; Green—for discussion; Blue—for information

Agenda Item B – Declaration of Interest by Members of Council

Issue

Declaration of interests by members of Council.

Information

The Vice-President drew Council members' attention to their obligations under paragraph 9 of Schedule 1 to the Pharmacy Act 2007, which deals with the necessary disclosure of interests by members of the Council.

Decision Approved and/or Action Requested by Council

No conflict of interest was declared by any member of Council in attendance.

Agenda Item C – Request from Council to postpone approval of the Draft Minutes of Public Council meeting No. 148 until its next public meeting.

Issue

Request from Council to postpone approval of the Draft Minutes of Public Council meeting No. 148 until its next public meeting.

Information

None.

Decision Approved and/or Action Requested by Council

Decision Approved: Council approved the postponement of the approval of the Draft Minutes of Public Council meeting No. 148 until its next public meeting on the proposal of Mr. Martin Sisk, seconded by Ms. Dorothy Donovan.

Agenda Item D.(a) Report to Council on feedback received following public consultation regarding the proposed Draft Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2024.

Issue

Report to Council on feedback received following public consultation regarding the proposed Draft Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2024.

Information

Ms. Damhnait Gaughan, Head of Community Pharmacy Assurance, presented Council with a report on the outcome of the public consultation concerning the proposed Pharmaceutical Society of Ireland (Fees) (Amendment) Rules.

Council engaged in a detailed discussion of the report and focused particularly on the PSI's response to the consultation feedback. Further information was sought by the Council on a number of issues, including how the level of the proposed new fees was calculated. Council was informed that the revised fee structure has been developed based on analysis and experience of the operational resources and external costs required to administer each stage of the revised process. The Registrar informed Council that the fee quantum was based on a non-subsidised cost-recovery model, ensuring that applicants directly bear the costs associated with the services they use.

Council acknowledged the concerns expressed by the limited number of stake holders who responded to the public consultation, noting that the feedback reflected a range of perspectives. While some respondents expressed dissatisfaction with the fee increases, Council observed that no economically substantiated arguments were provided to support either a reduction or an increase in the proposed fees.

Council members explored the rationale for the proposed fee increase, considering factors such as the streamlined nature of the current process, the removal of barriers and hidden costs, the actual costs involved in delivery, comparative costs and systems and the importance of the need for ongoing assessment of the fees. Council emphasised the need for a safe, transparent, fair and economically viable TCQR process at all times, with the paramount consideration being that patient safety be assured with regard to the matter.

Decision Approved and/or Action Requested by Council

Council accepted the Report and its publication, subject to particular amendments to the "PSI Response" to the consultation informed by Council discussions.

[Agenda Item D.\(b\) Request for approval from Council of Draft Pharmaceutical Society of Ireland \(Fees\) \(Amendment\) Rules 2024.](#)

Issue

Request for approval from Council of Draft Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2024.

Information

None.

Decision Approved and/or Action Requested by Council

Decision Approved: Council approved the Pharmaceutical Society of Ireland (Fees) (Amendment) Rules 2024 on the proposal of Mr. Martin Sisk, seconded by Mr. Richard Hammond S.C.

The Meeting concluded at 10:40 am.

Vice-President

Date