

Agenda for Public Council Meeting No.158
08:30am Thursday, October 2, 2025
Location: In Person at PSI House

Colour code: Red—for decision; Green—for discussion; Blue—for information

<u>Indicative Times</u>	<u>Item and Presenter</u>		
08:30 am	A	Apologies	President
08:31 am	B	<p>Declaration of Interests (please refer to Appendix A)</p> <p>Paragraph 9 of Schedule 1 to the Pharmacy Act 2007, deals with the necessary disclosure of certain interests by members of the Council and by members of its various committees. Those requirements are also reflected in the Code of Conduct adopted for Council members which also requires that they “be honest and open with regard to conflicts of interest (either real or perceived). Members must not use their position for personal gain in either business, political or social relationships. Therefore, a member who has, or may be perceived to have, such a personal interest in a particular matter under consideration should declare that interest, withdraw from all discussions relating to it and take no part in any vote on such matter.”</p> <p>A copy of paragraph 9 of Schedule 1 to the Act, relating to the disclosure of certain interests is therefore included as Appendix A and all members of the Committee are strongly advised to familiarise themselves with its contents.</p>	President
08:32 am	C	Request for approval from Council for the draft Minutes of the public Council meeting No.156	President
08:34 am	D	Agreement on the Meeting Agenda.	President

E. Updates and Items from the Registrar			
08:35 am	E.1	Registrars Report	Registrar
08:55 am	E.2	Q3 update on implementation of Service Plan 2025	Registrar

F. Regulatory & Professional Policy Committee			
09:00 am	F.1	Report to Council from the Regulatory & Professional Policy Committee.	R. Hammond
09:05 am	F.2	<p>Delineated Operating Model</p> <p>(a) Request for Approval of Consultation Report on proposed changes to the RPB Registration Rules to support the operation of a delineated operating model.</p> <p>(b) Request for Approval of proposed RPB Registration Rules to conserve requirements of current rules (SI 495 of 2008) and to support a delineated operating model and revocation of current rules.</p>	R. Hammond
09:20 am	F.3	<p>Pricing Transparency</p> <p>Request for Approval of Consultation Report on Draft PSI Guidance in Support of Pricing Transparency in pharmacies.</p> <p>Request for Approval of draft PSI Guidance to support transparency of medicines pricing and fees for pharmacy services.</p>	R. Hammond
09:35 am	F.4	<p>Common Conditions Service and Contraception Service</p> <p>Request for Approval of Consultation Report on draft rules and draft guidelines for the Common Conditions Service and Contraception Service</p> <p>Request for Approval of draft Guidelines for the Common Conditions Service and Contraception Service</p> <p>Request for Approval of draft PSI (Education and training required to prescribe medicinal products in accordance with the common conditions and the continuation of contraception services) Rules 2025</p>	R. Hammond
9.55 am	F.5	Consideration of an application for first-time recognition and approval: MPharm Programme, South Eastern Technological University (SETU).	R. Hammond
10.15 am	F.6	Request for Approval of the updated Terms of Reference of the Regulatory & Professional Policy Committee.	R. Hammond
10.20 am		Comfort Break	

G. Performance & Resources Committee			
10:30 am	G.1	Report to Council from the Performance and Resources Committee.	A. McGarry
10:40 am	G.2	Request for Approval of the updated Terms of Reference of the Performance and Resources Committee	A. McGarry
10:45 am	G.3	Request for Approval from Council of Management Accounts to 30 June 2025 and high-level forecast to year end	A. McGarry
10:55 am	G.4	Request for Approval from Council of the Climate Action Roadmap 2025	A. McGarry
11:00 am	G.5	Request for Approval from Council of the Environmental Policy	A. McGarry
11:05 am	G.6	Request for Approval from Council of PSI Information Security Manual for Council, Advisory and Disciplinary Committees	A. McGarry

H. Audit & Risk Committee			
11:15 am	H.1	Report to Council from the Audit and Risk Committee.	G. Campbell
11:20 am	H.2	Request for approval of the updated Terms of Reference of the Audit and Risk Committee	G. Campbell

I. Special Purposes Committee			
11:25 am	I.1	Report to Council from the Special Purposes Committee.	President
11:30 am	I.2	Request for Approval - Appointments to Disciplinary Committees (a) Appointments of Registered Pharmacists who are Pharmacy Owners to the Reserve Panel for Disciplinary Committees (b) Appointment of Chairs and Acting Chairs to the Reserve Panel for Disciplinary Committees (c) Appointment of Chairs and Acting Chairs to the Disciplinary Committees	President
11:40 am	I.3	Request for Approval - Appointments to Advisory Committees (a) Appointment of a Chair of the Regulatory and Professional Policy Committee (b) Reappointments of PSI Council members to Advisory Committees (c) Appointment of Council Members to PSI Advisory Committees	President
11:50 am	I.4	Request for Approval by Council of Amendments to the Standing Orders of Council	President
11:55 am	I.5	Request for Approval by Council of the updated Terms of Reference of the Special Purposes Committee	President

Ms Joanne Kissane
Registrar/Chief Officer

We anticipate that the Council meeting will finish at approximately 12:00 p.m.

The next public meeting of Council is scheduled to take place on Thursday, 11 December 2025

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

(1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.