

## Agenda

**Performance and Resources Committee**  
**Meeting taking place on Wednesday 17th September at 9:30am**  
**The meeting will be held online via MS Teams**

*Colour code: Red—for decision; Green—for discussion; Blue—for information*

| Indicative Time | Item Descriptor |                                                                                                                     | Item Presenter                                                                                                                                                                                        |
|-----------------|-----------------|---------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 09:30           | 1.              | Apologies                                                                                                           | Chair                                                                                                                                                                                                 |
| 09:32           | 2.              | Declaration of Interests (See Appendix A below)                                                                     | Chair                                                                                                                                                                                                 |
| 09:34           | 3.              | Approval of Agenda                                                                                                  | Chair                                                                                                                                                                                                 |
| 09:37           | 4.              | Approval of the draft Minutes of the Committee meeting held on 10 <sup>th</sup> July 2025                           | Chair                                                                                                                                                                                                 |
| 09:40           | 5.              | Terms of Reference of the Committee                                                                                 | Chair                                                                                                                                                                                                 |
| 09:45           | 6.              | <u>Finance and Support Services</u>                                                                                 | <b>Finance &amp; Support Services Manager</b><br><br><b>Finance and Business Support Officer</b><br><br><b>Finance &amp; Support Services Manager</b><br><br><b>Representative from Forvis Mazars</b> |
|                 | 6.1             | Finance and Support Services Update                                                                                 |                                                                                                                                                                                                       |
|                 | 6.2             | Delivery of 2025 Procurement Plan – Q3 update                                                                       |                                                                                                                                                                                                       |
|                 | 6.3             | Approval of Management Accounts to 30 June 2025 and high-level forecast for recommendation to Council               |                                                                                                                                                                                                       |
|                 | 6.4             | Climate Action<br>(i) Climate Action Roadmap 2025<br>(ii) Environmental Policy<br>(iii) Health Card: Climate Action |                                                                                                                                                                                                       |
|                 | 6.5             | Strategic Financing Review<br>(i) Draft Core Funding Review Report for consideration                                |                                                                                                                                                                                                       |

|        |                                     |                                                                                                                                                                                                                                                                                                                                                                 |                                    |
|--------|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
|        |                                     | (ii) Update on engagement with the Department of Health<br>(iii) Health Card: Strategic Financing Review                                                                                                                                                                                                                                                        | Finance & Support Services Manager |
| 10:45: | 7.<br><br>7.1<br><br>7.2<br><br>7.3 | <u>HR, People and Organisation Development</u><br><br>Workforce Planning and Recruitment Update<br><br>Health Card: HR Strategy Implementation<br><br>Organisation Development Project<br>(i) Current State Assessment Report<br>(ii) Operating Model Report<br>(iii) Strategic Workforce Planning Report<br>(iv) Health Card: Organisation Development Project | HR & People Development Manager    |
| 11:30  | 8<br><br>8.1<br><br>8.2             | <u>ICT</u><br><br>PSI Information Security Manual for Council, Advisory and Disciplinary Committees<br><br>Health Card: ICT Strategy Implementation                                                                                                                                                                                                             | ICT Manager                        |
| 11:45  | 9<br><br>9.1<br><br>9.2             | <u>Performance Update</u><br><br>Update on 2025 Service Plan Project Health Tracker<br><br>Health Card: Business Transformation Programme                                                                                                                                                                                                                       | Registrar                          |
| 12:00  | 10<br><br>10.1<br><br>10.2          | <u>General matters</u><br><br>Areas of focus for next meeting<br><br>Recap of decisions taken at this meeting for Committee Report to Council                                                                                                                                                                                                                   | Chair                              |

***We anticipate the meeting should end at approximately 12:30pm.  
The next meeting will be on: Monday 13<sup>th</sup> of October.  
Dr Ann McGarry, Chair of the Performance and Resources Committee***

## APPENDIX A

### *Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests*

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.