

Agenda

Performance and Resources Committee
Meeting taking place on 26th of February 2025 at 2:00pm
The meeting will be held at PSI House and online via MS Teams

Colour code: Red—for decision; Green—for discussion; Blue—for information

Indicative Time	Item Descriptor		Item Presenter
2:00	1.	Apologies	Chair
2:05	2.	Declaration of Interests (See Appendix A below)	Chair
2:07	3.	Approval of Agenda	Chair
2:10	4.	Approval of draft Minutes of Committee meeting held on 26 th November 2024	Chair
2:15	5	<u>Committee Items</u>	Chair
	5.1	Approval of 2025 Committee Workplan	
	5.2	Consideration of outputs of December 2024 Self-Evaluation Exercise	
	5.3	Annual review of Committee Terms of Reference	

2:30	6.	<u>Finance and Support Services</u>	
	6.1	Finance and Support Services Update	Finance and Support Services Manager (Eileen)
	6.2	Approval of the Procurement Policy	
	6.3	Approval of the Procurement Plan for 2025	
	6.4	Overview of draft financial outturn to 31 December 2024	Finance and Support Services Officer (Elaine)
	6.5	Health Card: Strategic Financing Review	Finance and Support Service Manager (Eileen)
	6.6	Health Card: Climate Action Roadmap	
3:00	7.	<u>HR, People and Organisation Development</u>	
	7.1	Workforce Planning and Recruitment Update	HR People & Development Manager (Grainne)
	7.2	Health Card: HR Strategy and Implementation	
	7.3	Organisation Development Review-Project Update -Health Card: Organisation Development Review Project	Presentation from Ernst and Young
3:30	8	<u>ICT</u>	
	8.1	Penetration Testing and General Cybersecurity Update	ICT and Corporate Reporting Manager (Neil)
	8.2	Health Card: ICT Strategy Implementation	
	8.3	Update on NIS2 (Presentation)	
3:45	9	<u>Performance Update</u>	
	9.1	Health Card: Compliance with Public Sector Equality and Human Rights Duty	Chair of the Equality, Diversity and Inclusion Working Group (Ciara)
	9.2	Health Card: Business Transformation Programme	Programme Delivery and Innovation Manager (Aidan)
	9.3	Update on 2025 Service Plan Project Health Tracker	Registrar
4:05	10.	General matters	Chair
	10.1	Areas of focus for next meeting	
	10.2	Recap of decisions taken at this meeting for Committee Report to Council	

***We anticipate the meeting should end at approximately 4:15pm.
The next meeting will be on: Thursday, 22 May 2025 at 9:30am.
Dr Ann McGarry, Chair of the Performance and Resources Committee***

DRAFT

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.