
Agenda Item E

Report on material decisions of the Performance and Resources Committee

From: Dr. Ann McGarry, Chair of the Performance and Resources Committee

The Performance and Resources Committee met on Monday, 13 October. The items below refer to matters before Council for decision. The detailed agenda for the Committee meeting can be found in Annex 1, and the Minutes will be available in the General Information folder of the Council iPads, once approved by the Committee.

Matters before Council for decision

E.1 – Core Funding Review Report

- Current State Assessment
- Operating Model Report
- Strategic Workforce Plan

The Committee reviewed the Core Funding Review Report and noted the editorial changes made to reflect the discussions at the Council meeting held on 2 October.

The Committee received an update on the outputs from the stakeholder meetings held in the interim. PSI met with the Irish Pharmacy Union (IPU), the Hospital Pharmacists Association of Ireland (HPAI), Pharmacists in Industry, Education and Regulation (PIER) and officials from the Department of Health.

The Committee discussed the report and the feedback from the stakeholder meetings. The Committee noted the phasing of the proposed increase in fees over three years. The Committee also noted the impact on reserves, including how the proposed increase in fees and the phasing would affect them, noting that the organisation is currently operating in a deficit and will continue to do so until full implementation of the fee increase.

The Committee noted that if approved by Council at its meeting on 23 October, the Core Funding Review Report would be issued alongside the proposed new Fees Rules as part of the public consultation process, which would be open for a period of four weeks before the final Fees Rules would be considered by Council for approval, at its meeting on 12 December.

The Committee is recommending to Council the following for approval:

- To seek sanction from the Department of Health for the recruitment of an additional 10¹ staff, based on the grades set out in the Operating Model Report and the Strategic Workforce Plan.
- To accept the recommendations in the Core Funding Report in full, which includes the application of a 41.75% increase across all fee categories (accept TCQR).
- To agree to implement the fee increase on a phased basis, as follows:
 - 70% of the increase in Year 1
 - 85% of the increase in Year 2
 - Full implementation in Year 3
- To agree to go out to public consultation with new Fees Rules, based on the table set out in Appendix 3 (Fee Rates per Category – Full and Phased Implementation) and for the Core Funding Review Report to be disseminated as part of the consultation process. The new Fees Rules would revoke the Fees Rules currently in operation.

¹ As part of the implementation of the new organisation structure we were able to re-align activity and resources which enabled 1 HEO post to be repurposed, which has reduced the number of additional staff required to 10.

Agenda

Performance and Resources Committee
Meeting taking place on Monday 13 October at
10.00hrs
The meeting will be held online via MS Teams

Colour code: Red—for decision; Green—for discussion; Blue—for information

Indicative Time	Item Descriptor		Item Presenter
10:00	1.	Apologies	Chair
10:02	2.	Declaration of Interests (See Appendix A below)	Chair
10:04	3.	Approval of Agenda	Chair
10:07	4.	Approval of the draft Minutes of the Committee meeting held on 17 September 2025	Chair
10:40	5.	<u>Finance and Support Services</u>	Finance and Support Services Manager Head of Corporate Services
	5.1	Procurement Update	
	5.2	Core Funding Review Report <ul style="list-style-type: none"> • Current State Assessment • Operating Model Report • Strategic Workforce Plan 	

We anticipate the meeting should end at approximately 11:00am. The next meeting will be on: 27 November at 14:00hrs
Dr Ann McGarry, Chair of the Performance and Resources Committee

Annex 1

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

(a) an arrangement to which the Council is a party or a proposed such arrangement, or

(b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

(a) shall at the meeting, disclose that fact and the extent of the interest,

(b) may not influence or seek to influence a decision to be made in relation to the matter,

(c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,

(d) may not vote on a decision relating to the matter, and

(e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of subparagraph (2), a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of subparagraph (2) shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in subparagraph (4) is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened subparagraph (2), the Minister may remove the member from office and that person is then disqualified from office.