
Agenda Item G.1

Report on material decisions of the Performance and Resources Committee

From: Dr. Ann McGarry, Chair of the Performance and Resources Committee

The Performance and Resources Committee met on Wednesday, 26 February, online via MS Teams. The items below refer to the matters before Council for decision and updates on other matters raised by the Council. The detailed agenda for the Committee meeting can be found in Annex 1, and the Minutes will be available in the General Information folder of the Council iPads, once approved by the Committee.

Matters before the Council for decision

Item 5.1 – Approval of 2025 Committee Workplan

The Committee discussed the 2025 work plan and noted that substantive strategic project updates would be provided under relevant Health Card agenda items. The Committee agreed to recommend it to Council for approval, at its next meeting.

Item 5.3 – Approval of the annual review of the Committee Terms of Reference

The Committee reviewed its Terms of Reference and agreed to advise Council that the review had concluded and no updates were required.

Item 6.2 – Approval of the annual review of the Procurement Policy

The Committee considered the proposed updates to the Procurement Policy, as part of its annual review. The Committee noted the proposed changes, which included an update to the section on the 'Commitment to the Environment' to ensure the policy aligns with the Climate Action Roadmap 2024. The Committee approved the updated policy and agreed to recommend it to Council for approval, at its next meeting.

Item 6.3 – Approval of the Procurement Plan for 2025

The Committee discussed the Procurement Plan for 2025, noted the significant volume of procurement scheduled for 2025 and agreed to recommend it to Council, for approval, at its next meeting.

Updates on other matters raised by Council

Strategic Financing Review-Core Funding Review

The Committee discussed the Strategic Financing Review Project, and the Core Funding Review, which is scheduled to commence in 2025. The Committee noted the ambitious timelines in order to conclude the project in advance of peak registration period. The Executive highlighted that included as part of the tender specification, was the requirement for stakeholder engagement and impact analysis to be completed and also for a review of cost effectiveness and value for money to be carried out. The Committee agreed that significant engagement with Committee, Council and wider stakeholders would be required and noted that the expectation was that the project would commence in April following the completion of the tender process. The Executive noted that the project may require that the Committee and Council meet outside of scheduled meetings, however, this would be confirmed following discussions with the successful provider and the agreement of project timelines.

Network and Information Security Directive (NIS2)

The Executive advised the Committee that the Department of Health (DoH) had not yet formally written back to the PSI to confirm whether the PSI will become a National Competent Authority (NCA). The Executive informed the Committee that members of the Executive met representatives of the National Cyber Security Centre (NCSC) and were also participating in NCA Forums organised by the NCSC to understand further the extent of the work that may be required.

Organisational Development Review

As part of the Organisational Development Review, Ernst and Young attended the meeting to provide an update on the work carried out to date on the project.

Annex 1 – Agenda: Performance and Resources Committee, Wednesday 26 February 2025.

Agenda



Performance and

Resources Committee

Meeting taking place on 26th of February 2025 at 2:00pm

The meeting will be held at PSI House and online via MS Teams

Colour code: **Red**—for decision; **Green**—for discussion; **Blue**—for information

Indicative Time	Item Descriptor		Item Presenter
2:00	1.	Apologies	Chair
2:05	2.	Declaration of Interests (See Appendix A below)	Chair
2:07	3.	Approval of Agenda	Chair
2:10	4.	Approval of draft Minutes of Committee meeting held on 26th November 2024	Chair
2:15	5	<u>Committee Items</u>	Chair
	5.1	Approval of 2025 Committee Workplan	
	5.2	Consideration of outputs of December 2024 Self-Evaluation Exercise	
	5.3	Annual review of Committee Terms of Reference	
2:30	6.	<u>Finance and Support Services</u>	
	6.1	Finance and Support Services Update	Finance and Support Services Manager (Eileen)
	6.2	Approval of the annual review of the Procurement Policy	
	6.3	Approval of the Procurement Plan for 2025	
	6.4	Overview of draft financial outturn to 31 December 2024	Finance and Support Services Officer (Elaine)
	6.5	Health Card: Strategic Financing Review	

	6.6	Health Card: Climate Action Roadmap	Finance and Support Service Manager (Eileen)
3:00	7.	<u>HR, People and Organisation Development</u>	HR People & Development Manager (Grainne)
	7.1	Workforce Planning and Recruitment Update	
	7.2	Health Card: HR Strategy and Implementation	
	7.3	Organisation Development Review Project Update -Health Card: Organisation Development Review Project	Representatives from Ernst and Young
3:30	8	<u>ICT</u>	
	8.1	Penetration Testing and General Cybersecurity Update	ICT and Corporate Reporting Manager (Neil)
	8.2	Health Card: ICT Strategy Implementation	
	8.3	Update on NIS2	
3:45	9	<u>Performance Update</u>	Chair of the Equality, Diversity and Inclusion Working Group (Ciara)
	9.1	Health Card: Compliance with Public Sector Equality and Human Rights Duty	
	9.2	Health Card: Business Transformation Programme	Programme Delivery and Innovation Manager (Aidan)
	9.3	Update on 2025 Service Plan Project Health Tracker	Registrar
4:05	10.	General matters	Chair
	10.1	Areas of focus for next meeting	
	10.2	Recap of decisions taken at this meeting for Committee Report to Council	

***We anticipate the meeting should end at approximately 4:15pm.
The next meeting will be on: Thursday, 22 May 2025 at 9:30am.
Dr Ann McGarry, Chair of the Performance and Resources Committee***

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.