

**Agenda for PSI Regulatory and Professional Policy Committee  
on 28 November 2024 at 10am.**

**The meeting will be held in a hybrid format, in PSI House and online via Microsoft Teams.**

**Colour code: Red—for decision; Green—for discussion; Blue—for information**

Agenda Notation: \* = document provided in advance;

\*\* = will be presented in slide deck at the meeting;

\*\*\* = verbal update

Indicative time	Item and descriptor		Presenter
10.00	A	Apologies	Chair
10.02	B	Declaration of Interests (See appendix A below)	Chair
10.03	C	Approval of Meeting Agenda*	Chair
10.04	D	Approval of Minutes – 12 September 2024 meeting*	Chair
10.05 – 25 mins	E	Operationalisation of Third Country Qualification Recognition Route  Update on TCQR process including the following decision items:  E.1 Amendment to the TCQR Implementation Policy*  E.2 Draft PSI Fee's Rules to support the revised process for TCQR* (Draft for Public Consultation)  E.3 Project Health Card Update*	D Gaughan L Irwin
10.20	F	Continuing Professional Development System for Pharmacists  F.1 Consideration of proposed changes to PSI (Registration) and PSI (CPD) Rules* (Drafts for Public Consultation)*  F.2 Project Health Card Update*	C O'Connell P Corbett

10.40	G	Expert Taskforce	D Burns O Carroll
	G.1	Progress update***	
	G.2	Project Health Card update*	
10.50	H	Hospital Pharmacy Regulation	D Gaughan O Carroll
	H.1	Progress Update***	
11.00	I	Advance reform of the Pharmacy Act	D Burns R Duffy
	I.1	Progress update***	
	I.2	Project Health card update*	
11.15	J	MPharm Programme	C O'Connell A Boland
	J.1	Update on Accreditation Processes***	
11.25	K	Open Disclosure Project	C O'Connell L Hamra
		Open Disclosure Project**	
11.40	L	Emerging Risks to Future Pharmacy Workforce	C O'Connell L Hamra
	L.1	Project Health card update(*) ***	
11.45	M	IIOp Updates	C O'Connell P Corbett
	M.1	Quarterly update on IIOp operations and developments*	
	M.2	Draft IIOp Annual Workplan 2025*	
	M.3	Suspension of Practice Review 2025*	
12.00	N	iNAP2	D Burns R Duffy
	N.1	Update on our actions to contribute to Ireland's second National Action Plan on Antimicrobial Resistance 2021-2025***	
12.15	O	Patient and public involvement in our work	D Burns R Duffy
	O.1	Progress update***	
12.30	P	2024 Work Plan Projects – Project Health Cards	D Burns/R Duffy  A Boland  D Gaughan
	P.1	Project Health Card Update: Implementation of Policy Developments Relating to Pharmacy*	
	P.2	Project Health Card Update: Development of CPD Model for Pharmaceutical Assistants*	

	P.3	Project Health Card Update: Patient Safety and Quality Initiatives*	
12.35	Q	Service Planning  Service Plan 2025*	J Kissane D Burns
12.45	R	Annual Committee Performance Review***	Chair
12.50	S	Terms of Reference  RPP Committee Terms of Reference*	Chair
12.55	T	Proposed meeting dates for 2025: <ul style="list-style-type: none"> <li>Thursday, 20 February</li> <li>Thursday, 10 April</li> <li>Thursday, 12 June</li> <li>Thursday, 18 September</li> <li>Thursday, 27 November</li> </ul> AOB -Meeting close-	Chair

***We anticipate the meeting should end at approximately 1pm – Rory O’Donnell, Chair of the Regulatory and Professional Policy Committee***

## **APPENDIX**

### ***Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests***

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council; “member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member's course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office

