

**Agenda for the PSI Regulatory and Professional Policy Committee
held on 18 September 2025 at 10am.**

The meeting will be held online via MS teams.

Colour code: Red—for decision; Green—for discussion; Blue—for information

Agenda Notation: * = document in advance; ** = presented in slide deck, *** = verbal update

Indicative time	Item and descriptor		Presenter
10.00	A	Apologies	Chair
10.02	B	Declaration of Interests (See appendix A below)	Chair
10.03	C	Agreement on the Meeting Agenda*	Chair
10.04	D	Approval of Minutes -	Chair
	D.1	12 June 2025 meeting	
	D.2	21 August 2025 meeting*	
10.07	E	Review of the Committee Terms of Reference	Chair/Registrar
Objective 1: Regulate Pharmacists and Pharmacies to Deliver Essential and Expanded Pharmacy Services in the Healthcare System			
10.10	F	Implement Taskforce recommendations	C Nestor
	F.1	Approval of Consultation Report on draft rules and draft guidelines for the Common Conditions Service and Contraception Service*, **	
	F.2	Approval of draft Guidelines for the Common Conditions Service and Contraception Service*	
	F.3	Approval of draft PSI (Education and training required to prescribe medicinal products in accordance with the common conditions and the continuation of contraception services) Rules 2025 (for public consultation)*	
	F.4	Project Health Card update*	C Nestor

10.30	G	Delineated Operating Model	D Gaughan S McGlynn
	G.1	Approval of Consultation Report on proposed changes to the RPB Registration Rules to support the operation of a delineated operating model.	
	G.2	Approval of proposed RPB Registration Rules to conserve requirements of current rules (SI 495 of 2008) and to support a delineated operating model* and revocation of current rules *	
10.45	H	Recognition and Approval of MPharm Degree programmes	D. Burns
	H.1	Evaluation Report: Application from South East Technological University for Accreditation of the Five-Year Fully Integrated Masters Degree Programme in Pharmacy*	
	H.2	Project Health Card Update: Accreditation of New and Existing MPharm Programmes	D Burns
Regulatory activities			
11.00	I	Pricing Transparency in pharmacies	D Gaughan
	I.1	Approval of Consultation Report on Guidance on Pricing Transparency in pharmacies.	D Gaughan
	I.2	Approval of Draft PSI guidance to support transparency of medicines pricing and fees for pharmacy services*	D Gaughan
11.20	J	Irish Institute of Pharmacy (IIOP) updates	
	J.1	Quarterly update on IIOP operations and developments*	D Burns
Project Health Card updates			
11.25	K	2025 Work Plan Projects – Project Health Card updates	
	K.1	Propose and implement policy changes agreed with the Department of Health that relate to pharmacists and pharmacy services*	C Nestor
	K.2	Regulatory response to digital health*	C Nestor
	K.3	Update on patient and public involvement in our work*	C Nestor
		Advance reform of the Pharmacy Act*	

	K.4	<p>Embed person-centred approach across PSI's regulatory processes, commencing with reform of FTP processes to support enhanced communication, transparency, and efficiencies in our processes*</p> <p>Implementation of the recommendations of the Workforce Intelligence Report*</p>	C Nestor
	K.5		D Butler
	K.6		D Burns/L Hamra
		<p>AOB</p> <p>- Close of meeting -</p>	Chair

We anticipate the meeting should end at approximately: 11.45pm

APPENDIX A

Pharmacy Act 2007 Schedule 1, Section 9: Disclosure of certain interests

9. (1) In this paragraph— “connected relative”, in relation to a person, means a spouse, a man and woman who are not married to each other but are cohabiting as husband and wife, parent, brother, sister, child or spouse of a child of the person;

“meeting” means a meeting of the Council or of a committee of the Council;

“member” includes a member of a committee of the Council;

“specified matter” means—

- (a) an arrangement to which the Council is a party or a proposed such arrangement, or
- (b) a contract or other agreement with the Council or a proposed such contract or agreement.

(2) A member present at a meeting where a specified matter arises who, otherwise than in his or her capacity as a member, has an interest in that matter—

- (a) shall at the meeting, disclose that fact and the extent of the interest,
- (b) may not influence or seek to influence a decision to be made in relation to the matter,
- (c) shall absent himself or herself from the meeting or that part of the meeting during which the matter is being discussed,
- (d) may not vote on a decision relating to the matter, and
- (e) may not take part in any further deliberation of the Council or any of its committees relating to the matter.

(3) For the purposes of this paragraph, but without prejudice to the generality of *subparagraph (2)*, a member shall be regarded as having an interest in a matter if a connected relative of that member or a nominee of either of them has such an interest.

(4) The disclosure shall be recorded in the minutes of the meeting and, for as long as the specified matter is being dealt with by the meeting, the member making the disclosure may not be counted for the purposes of determining the presence of a quorum for the meeting.

(5) The question of whether a member’s course of conduct, is or would be a contravention of *subparagraph (2)* shall be determined by the chair, whose decision shall be final, and the particulars of the determination shall be recorded in the minutes of the meeting.

(6) Where the member referred to in *subparagraph (4)* is the chair, the meeting shall choose another member to chair it for the purposes of the determination.

(7) If satisfied that a member has contravened *subparagraph (2)*, the Minister may remove the member from office and that person is then disqualified from office.