

Report on material decisions of the Special Purposes Committee

From: Dr Denis O'Driscoll , President and Chair of the Special Purposes Committee.

The Special Purposes Committee met online on Thursday 11 September 2025. The agenda items below reflect the material decisions made by the Committee at its meeting on 11 September. The agenda from the meeting can be found in Appendix 1.

Agenda Item F: – Appointments to Disciplinary Committees

(a) Appointments of Registered Pharmacists who are Pharmacy Owners to the Reserve Panel for Disciplinary Committees

(b) Appointment of Chairs and Acting Chairs to the Reserve Panel for Disciplinary Committees

(c) Appointment of Chairs and Acting Chairs to the Disciplinary Committees

(a) Appointments of Registered Pharmacists who are Pharmacy Owners to the Reserve Panel for Disciplinary Committees

The PSI's Reserve Panel for Disciplinary Committees for registered pharmacists who are pharmacy owners (including pharmacists who are sole traders, directors or shareholders of a corporate body operating a pharmacy business), from which vacancies on any three of the PSI's Disciplinary Committees are filled, has expired. Therefore, it is necessary to establish a new reserve panel from which upcoming vacancies for registered pharmacists who are pharmacy owners can be filled. Following the completion of an Expression of Interest (EOI) process, a panel comprising three names was proposed for consideration by the SPC to be appointed to the PSI Reserve Disciplinary Committee Panel. Following discussion, the Committee are recommending to Council the approval of the following pharmacists who are pharmacy owners (including pharmacists who are sole traders, directors or shareholders of a corporate body operating a pharmacy business) to be appointed to the PSI Reserve Disciplinary Committee Panel at their meeting on 2 October.

- Rory O'Donnell
- Ian Middlehurst
- Sarah Collins

(b) Appointment of Chairs and Acting Chairs to the Reserve Panel for Disciplinary Committees

The PSI's Reserve Disciplinary Committee Panel for Chairs and Acting Chairs, from which vacancies for Chairs and Acting Chairs on any three of the PSI's Disciplinary Committees are filled, has expired. Therefore, it is necessary to establish a new panel from which upcoming vacancies for Chairs and Acting Chairs can be filled. Following the completion of an EOI process for Chairs and Acting Chairs, the Committee were asked to recommend a panel to Council for approval at its meeting on 2 October.

The Committee discussed the assessment and selection process, which included an interview with all shortlisted candidates. During the discussion, an error was highlighted in the memo presented to the SPC. The Registrar agreed to revise the memo and seek written approval from the Committee regarding their recommendation of the persons to be appointed to the PSI Disciplinary Committee Panel for Chairs and Acting Chairs. Following approval by the Committee of the revised memo, the Committee are recommending the following persons to the PSI Disciplinary Committee Panel for Chairs and Acting Chairs to Council for approval at its meeting on 2 October.

- Katherine Morrow
- Muireann Ní Shúilleabháin
- Conor McCrystal
- Ronan Sheridan
- Rana Al Damin

(c) Appointment of Chairs and Acting Chairs to the Disciplinary Committees

A number of PSI Disciplinary Committee Chair and Acting Chair roles are currently vacant. The term of one of the two Acting Chairs of the Health Committee is set to conclude on 2 October 2025, having served the maximum two full terms on the Committee. It is necessary, therefore, to appoint a Chair and an Acting Chair to the Health Committee, as well as an Acting Chair to the Preliminary Proceedings Committee.

Following a discussion, the Committee is recommending the following appointments to Council for approval at its meeting on 2 October.

- Mr David O'Brien be appointed as a member of the Health Committee, and to the role of Chair of the Health Committee for the duration of the remainder of his term of office, which finishes on 31 December 2027.
- Ms. Rana Al Damin be appointed to the Health Committee and to the role of Acting Chair of the Health Committee, for a term of four years.
- Ms Katherine Morrow be appointed to the Preliminary Proceedings Committee, and to the role of Acting Chair of the Preliminary Proceedings Committee, for a term of four years.

Decision: The Committee agreed to recommend the appointment of a panel of Pharmacists who are Pharmacy Owners to the Council at its meeting on 2 October, on the proposal of Dr Ann McGarry and seconded by Ms Geraldine Campbell.

The Committee agreed to recommend the appointment of:

- Katherine Morrow
- Muireann Ní Shúilleabháin
- Conor McCrystal
- Ronan Sheridan
- Rana Al Damin

to the PSI Disciplinary Committee Panel for Chairs and Acting Chairs to Council at its meeting on 2 October, following written approval of the Committee.

The Committee agreed to recommend the appointment of

- Mr David O'Brien to the Health Committee, and to the role of Chair for the duration of the remainder of his term of office, which finishes on 31 December 2027.
- Ms Rana Al Damin to the Health Committee and to the role of Acting Chair, for a term of four years.
- Ms Katherine Morrow to the Preliminary Proceedings Committee, and to the role of Acting Chair, for a term of four years.

to Council at its meeting on 2 October, following written approval of the Committee.

Agenda Item G – Appointments to Advisory Committees

(a) Appointment of a Chair of the Regulatory and Professional Policy Committee

(b) Reappointments of PSI Council members to Advisory Committees

(c) Appointment of Council Members to PSI Advisory Committees

The Committee considered the following appointments and reappointments to the Advisory Committees of Council. The Committee considered and was asked to recommend the following appointments to Council at their meeting on 2 October.

- The appointment of a Chair to the Regulatory and Professional Policy Committee
- The reappointment of Council members to the PSI Advisory Committees of Council
- The appointment of two existing Council members to PSI Advisory Committees who have served two terms on an Advisory Committee to another Advisory Committee
- Following the Council elections, the appointment of newly elected Council members to the PSI Advisory Committees.

Decision: The Committee agreed to recommend the following appointments to Council for approval at its meeting on 2 October 2025:

- That Mr Richard Hammond be appointed Chair of the Regulatory and Professional Policy Committee for a period of two years, or until he ceases to be a member of Council, whichever is sooner, on the proposal of Dr Ann McGarry, seconded by Professor Laura Sahm.
- That Professor Laura Sahm be reappointed to the Regulatory and Professional Policy Committee for a period of two years, or until she ceases to be a member of Council, whichever the sooner.
- That Ms Geraldine Crowley be reappointed to the Regulatory and Professional Policy Committee for a period of two years, or until she ceases to be a member of Council, whichever the sooner.
- That Mr Mark Jordan be reappointed to the Regulatory and Professional Policy Committee for a period of two years, or until he ceases to be a member of Council, whichever the sooner.
- That Mr Martin Sisk be reappointed to the Performance and Resources Committee for a period of two years, or until he ceases to be a member of Council, whichever the sooner.

- That Ms Emily Kelly be reappointed to the Performance and Resources Committee for a period of two years, or until she ceases to be a member of Council, whichever the sooner.
- That Mr Martin Higgins be reappointed to the Performance and Resources Committee for a period of two years, or until he ceases to be a member of Council, whichever the sooner.
- That Dr Cyril Sullivan be reappointed to the Audit and Risk Committee for a period of two years, or until he ceases to be a member of Council, whichever the sooner.

On the proposal of Dr Ann McGarry, seconded by Ms Geraldine Campbell.

- That Ms Grainne Power be appointed to the Performance and Resources Committee for a period of two years or until she ceases to be a member of Council, whichever the sooner.
- That Adj. Professor John Given be appointed to the Regulatory and Professional Policy Committee for a period of two years or until he ceases to be a member of Council, whichever the sooner.
- That Mr Leon O'Hagan be appointed to the Audit and Risk Committee for a period of two years or until he ceases to be a member of Council, whichever is sooner.
- That Mr Nigel Moloney be appointed to the Performance and Resources Committee for a period of two years or until he ceases to be a member of Council, whichever the sooner.
- That Ms Áine MacGrory be appointed to the Regulatory and Professional Policy Committee for a period of two years or until she ceases to be a member of Council, whichever the sooner.
- That Ms Margaret Donnelly be appointed to the Regulatory and Professional Policy Committee for a period of two years or until she ceases to be a member of Council, whichever the sooner.

On the proposal of Professor Laura Sahm, seconded by Ms Geraldine Campbell.

Agenda Item H – Amendments to the Standing Orders of Council

The Standing Orders of Council were amended to introduce the use of Microsoft Teams Transcript, or other appropriate tool for recording Council meetings, whether held in person, hybrid, or online. Following discussion, the Committee agreed to recommend the update of the Council Standing Orders to Council at their meeting on 2 October.

The Committee also agreed to ask the Council if they wished to make any further amendments to the Standing Orders following the Council meeting on 2 October. These would then be discussed at the SPC meeting on 18 November and brought back to the Council for final approval on 11 December.

Action: The Committee agreed to recommend the update of the Standing Orders of Council for approval to Council at their meeting on 2 October, on the proposal of Dr Ann McGarry and seconded by Ms Geraldine Campbell.

Agenda Item I – Review of the Terms of Reference of the Special Purposes Committee

The Terms of Reference (ToR) of the Special Purposes Committee were amended to introduce the use of Microsoft Teams Transcript, or other appropriate tool for recording Committee meetings, whether held in person, hybrid, or online. Following the discussion, the Committee agreed to recommend the updated Terms of Reference of the Committee to Council at their meeting on 2 October.

Action: The Committee agreed to recommend the updated Terms of Reference for approval to Council at its meeting on 2 October, on the proposal of Professor Laura Sahm and seconded by Ms Geraldine Campbell.

Appendix 1



Agenda for the Special Purposes Committee Meeting

11 September 2025 10.00am

Location: Online via MS Teams

Colour code: **Red—for decision; Green—for discussion; Blue—for information**

Agenda Notation: * = document in advance; ** = presented in slide deck, *** = verbal update

Indicative Time	Item Descriptor and Presenter		
9:30	A	Apologies	President
9:35	B	Declaration of Interests (See Appendix A)	President
9:40	C	Approval of Meeting Agenda	President
9:45	D	Request for Approval of the draft Minutes of the Meeting of the Special Purposes Committee held on 11 June 2025 *	President
9.50	E	Committee Updates Audit and Risk Committee*** Performance and Resources Committee*** Regulatory and Professional Policy Committee***	Committee Chairs
10:05	F	Appointments to Disciplinary Committees* (a) Appointments of Registered Pharmacists who are Pharmacy Owners to the Reserve Panel for Disciplinary Committees (b) Appointment of Chairs and Acting Chairs to the Reserve Panel for Disciplinary Committees (c) Appointment of Chairs and Acting Chairs to the Disciplinary Committees	Registrar
10:20	G	Appointment to Advisory Committee * (a) Appointment of a Chair of the Regulatory and Professional Policy Committee (b) Reappointments of PSI Council members to Advisory Committees (c) Appointment of Council Members to PSI Advisory Committees	Registrar
10.45	H	Amendments to the Standing Orders of Council*	President
10.55	I	Review of Terms of Reference of the Special Purposes Committee*	President
11.05	J	Process for Annual Performance Review of Council and Committees	Registrar
11.10	K	Agenda Planning for the October Training and Development Day	Registrar

11.20	L	AOB	
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We anticipate the meeting will end at approximately: 11:30 am

Next Meeting Date: Tues 18 November 2025

